



## Board Meeting – January 24<sup>th</sup>, 2015

Actions in RED

*Decision/voting in blue Italics*

### CSFSC Board Meeting Agenda

01/24/14

1. Call to Order Kathleen Galligan 9:30
2. Roll Call Kathleen Galligan
3. Approval of Minutes from last Meeting
4. Treasurer's Report Kim Cavoto 9:40
5. USFS Delegates Action item: need to register three delegates, spring Governing Council Meeting is in Colorado Springs 9:50
6. Competition Update Liz Wakeman 10:00  
Kathleen Galligan
7. Committee Reports
8. (please read reports prior to the meeting, we will not be discussing any reports that do not require action unless there is something we need clarification on) 10:20
  - a. Membership New Chair: Cathleen McMahon (do we need another chair, due to timing?)
  - b. Fundraising/Marketing
  - c. Activities Robin Walsh
    - a. Review of Activity calendar, current remaining budget
  - d. Test Carole White
    - a. ? Another website reminder to have folks about online registration
  - e. OSC Report Barb Schulz, Carole White
    - a. Synchro update/team formation
  - f. Executive Committee Kathleen Galligan

- |     |                           |  |               |
|-----|---------------------------|--|---------------|
|     | a.                        | Approval of money to finish website, approval of atty fees for review of pole harness waiver |               |
|     | g.                        | SIA Report   | Shannon Young |
|     | h.                        | Safesport policy   | Robin Young   |
|     | i.                        | Code of Ethics   | Penny Tang    |
| 9.  | Strategic Planning        | turn in forms  |               |
| 10. | Items to Discuss:         | Review of documents for use of pole harness, update on dissemination of information          |               |
| 11. | Adjourn/Next Meeting Date |  | 11:00         |

**Attendance:** Kathleen, Carole, Robin, Kim, Cathy, Madelyn, Sue and Barb

**Meeting minutes approved – Motion by Kathy and 2nd by Kathleen**

**Jerilyn Felton – Approved a member of club – Motion by Kim and 2<sup>nd</sup> by Robin**

### **Treasurer Report**

#### **Treasurer Report: January 24, 2015**

- Our books are up to date, all vendors are paid and all received monies deposited.
- We spent a total of \$640 on website development services in addition to \$49 on photos for website
- We spent \$300 on attorney fees to review our liability waiver for pole harness use.
- We spent \$315 on club sponsored stretch clinic, making a total of \$1050 for activities expenditure.
- We still have not received payment from Pro Mix from competition. Have reached out a couple weeks ago, but have not heard back. They owe \$108.21.
- We are still showing a positive net gain/profit of \$1400 from July 1, 2014 to date. Need to get a fundraiser on calendar.
- We have about \$13,300 in our bank account.

#### **USFS Delegates**

Action item: need to register three delegates, spring Governing Council Meeting is in Colorado Springs

**Nominated: Carole White, Barbara Schultz and Kathy Bosworth**

**Motioned by Kathleen and 2<sup>nd</sup> by Robin**

### Competition Update

13 Judges Confirmed – Need 21

Liz to contact Terry to see if she can help get confirmation.

The announcement – working to complete this along with Grant Document

**ACTION: Kim to procure rooms for Judges.**

### OSC Report by Carole White

Due to bad weather there were no OSC meetings in Nov or Dec. However, we got a lot done at the January meeting. Of particular note to Carousel Sherwood FSc we did get approval for the funding of our IJS system for the August competition.

OSC would like to sponsor a synchronized skating team to represent Portland at the sectionals next January. Coaches Jane Looney and Jenny Salgado have stepped up to the plate and are willing to coach a team. They are planning to hold tryouts in May. The level of the team will depend on who shows up at the tryouts. Let's brainstorm how we can promote this with our coaches, parents, skaters and rink.

As a sponsor of the 2016 Syncro Sectional, the member clubs need to resolve how any profits, if any, of the event will be distributed among member clubs. There is to me a meeting of club Presidents in February to formulate an allocation agreement.

### Test Chair Report by Carole

Test Chair Report January 24, 2015 Carole White We had a successful 5 hour test session in December. Are applying to OSC for a \$180 reimbursement for a gold level dance judge we had to bring down from Seattle. Heath Wright the incoming test chair cross trained on the various pre, during and post activities associated with being a test chair. Our next session is in April. Heath will cross train and then will take over effective July 1, when I will be stepping into the presidency of OSC.

### Activities Update by Robin

#### Successful

#1) **December - Giving back completed – December Oregon Food Drive.** Monday, December 15, 2014 6:00 PM-8:30 PM

Great time at Oregon food bank.

#2) **December – Cookie Exchange – Very Successful** Saturday, December 20, 2014 6:00 PM-8:30 PM

#3) **January – Teaching Activity – Stretching Seminar – Scheduled for two Saturday's**

**Pole Harness Update**

Forms and emails all submitted

Robin will manage approval listing

**Website**

Approval of additional funds for website. Announcement sent out to club. Thanks to Sara for administering it moving forward.

***Motion by Kim and approved by Robin***